

FISH-01-HQ

**NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION  
ROTATIONAL ASSIGNMENT PROGRAM OPPORTUNITY**

**Occupational Category:**

Managerial\_\_\_\_\_ Technical\_\_\_\_\_ Analytical\_\_\_\_\_

Administrative X\_\_\_\_\_ Clerical/Support \_\_\_\_\_ Other\_\_\_\_\_

**Level of Responsibility:** GS\_11/12\_\_\_\_\_ Pay Band ZA-III WG /WM \_\_\_\_\_

**Duration:** 3 months X 6 months X Other\_\_\_\_\_

**Timeframe:** 1<sup>st</sup> quarter\_\_ 2<sup>nd</sup> quarter X 3<sup>rd</sup> quarter\_\_ 4<sup>th</sup> quarter\_\_

**Title of Assignment:** NMFS Grants Liaison Specialist/ Assistant

**Assignment Objective:** To build knowledge and understanding of NMFS Grants processing and assist the Grants Liaison in tasks that promote consistency of national programs.

**Description of Tasks:** FPO Handbook. The Handbook needs to be updated according to the latest DOC Interim Grants Manual. FALD and GMD need to provide their feedback and information. Then it needs someone to track its clearance and get it published.

- Grants Plan tables. There are earmarks and proposed non-earmark data that we need to track with the actual grants as they are sent to GMD.
- NEPA meeting. Write NMFS process for NEPA review. Plan and coordinate a NEPA training meeting to include NEPA coordinators, FPOs, and GMD.
- Opportunity to attend Federal Program Officer (FPO) training as part of assignment.

**Special Requirements and Selection Criteria:** A fair knowledge of grants processing and NMFS grant programs would be helpful or strong willingness and capability to learn as well as good writing and people skills. Depending on the skill of the person assigned, he/she can be given a good bit of leeway in performing the assignments. We would like this assignment to be a minimum of 4 months. The appointed person should start in April.

**NOAA Line/Staff Office:** Management & Administration Division, Office of Management & Budget, NOAA Fisheries Headquarters, Silver Spring, MD.

**Point of Contact:** Brian Pawlak, (301) 713-1364 x117

**FISH-22-NER**  
**NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION**  
**ROTATIONAL ASSIGNMENT PROGRAM OPPORTUNITY**

**Occupational Category:**

Managerial\_\_\_\_\_ Technical\_\_\_\_\_ Analytical\_\_X\_\_  
Administrative \_\_X\_\_ Clerical/Support \_\_\_\_\_ Other\_\_\_\_

**Level of Responsibility:** GS\_\_\_\_\_ Pay Band II/III WG/WM \_\_\_\_\_

**Duration:** 3 to 6 months

**Timeframe:** 1<sup>st</sup> quarter\_\_ 2<sup>nd</sup> quarter\_X 3<sup>rd</sup> quarter X 4<sup>th</sup> quarter\_X

**Title of Assignment:** Northeast Region Fishery Management

**Assignment Objective:** The incumbent should expect to gain a working knowledge of the Magnuson-Stevens Act regulatory process, particularly with regard to the developmental stages of fishery management actions. In addition, the incumbent will learn the basics of some of the Northeast Region fisheries and fishery management programs. This knowledge and experience would be useful for anyone in another Region, Center, or Headquarters Office of NOAA Fisheries who is interested learning more about the Magnuson-Stevens Act fishery management process, particularly at the Council/Regional level.

**Description of Tasks:** A candidate is sought to work on one of three Division teams assigned to develop (in coordination with the New England and Mid-Atlantic Fishery Management Councils), review, and implement fishery management plans, amendments and framework actions. Duties entail attending New England and/or Mid-Atlantic Council and Committee meetings and assisting in the development, review, preparation, and monitoring of regulatory actions. This involves acquiring a working knowledge of the regulatory development process, requirements, and Agency policies and guidelines. It also involves monitoring ongoing management activities, such as quota management. The incumbent(s) would provide analysis of issues and suggested resolution of issues relating to management program development, review and approval. The incumbent(s) would also potentially be involved in fishery monitoring and coordination activities. This would be accomplished in a team-based atmosphere through the convening of meetings of in-house staff and other appropriate parties to resolve issues and build consensus on proposed regulatory actions.

**Special Requirements and Selection Criteria:** Excellent communications skills (verbal and written); ability to analyze complex issues; ability to meet deadlines and manage multiple tasks; knowledge of basic regulatory processes is desirable.

**NOAA Line/Staff Office:** Northeast Regional Office, NOAA Fisheries

**Point of Contact:** George H. Darcy (978) 281-9331; george.darcy@noaa.gov